

Northstar Community Services District Utilities Department

UTILITIES SERVICES WORKER TRAINEE

DEFINITION

Under close supervision, learns and performs unskilled or semi-skilled water system and sewer system maintenance and repair. Keep logs and records as required. Assist field personnel in daily routine systems checks and maintenance, vehicle checks and maintenance and learn to operate light and heavy equipment, power and hand tools required.

REQUIREMENTS

- California drivers' license/DMV check.
- Ability to obtain DHS D1 Distribution certification within 1 year of date of hire.

SUPERVISION RECEIVED AND EXERCISED

- Receives direction from Senior Utilities Services Worker and lead shift personnel.

EXAMPLES OF ESSENTIAL DUTIES

Duties may include but are not limited to:

- Under direct supervision, learn and perform unskilled or semi-skilled water and sewer systems inspection and maintenance.
- Learn and perform light and heavy-duty equipment operation and maintenance.
- Must become efficient in heavy equipment operation and snow removal procedures.
- Perform manual labor.
- Learn the operation and use of hand and power tools and perform required tasks.
- Must be able to perform routine light vehicle maintenance with minimum instruction.
- Provide accurate recordation of maintenance, services, flows and treatment operation.
- Perform other duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

A basic working knowledge of equipment operation and maintenance, safe working standards, use of hand tools and power tools and their applications.

Ability To:

- Learn and accept progressively more difficult tasks and duties.
- Work unusual and prolonged work schedules, respond to emergency calls and assist utility personnel in trouble shooting and repairs.
- Work shift changes when required.
- Communicate clearly and concisely, both orally and in writing.
- Intermittently, sit while driving and operating, or while completing forms, reports and other writing tasks; bend, squat, climb, kneel, twist and reach when performing duties. Distinguish colors in coding electrical wires and other safety reliant duties; hear or feel pump motor operation; regularly lift 75 pounds and occasionally lift up to 100 pounds.

EXPERIENCE AND TRAINING

Any combination of experience and training that would provide the required knowledge and abilities are qualifying. This position is a trainee position; prior experience in the water or sewer system's operation and maintenance and/or equipment operation and maintenance will be weighed.

License or Certification:

- None required.
- Able to obtain any and all future licenses/certifications that may be mandated by statute, or by the District.
- A pre-employment physical and drug test will be required prior to hire.