



N.C.S.D.

Northstar Community Services District
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Board of Directors
WARREN "CHIP" BROWN
DEE CRAVENS
JEANN GREEN
NANCY IVES
CATHY STEWART, PRESIDENT

General Manager
MICHAEL STAUDENMAYER

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
FEBRUARY 20, 2019 – 9:00 A.M.
ADMINISTRATION/ENGINEERING OFFICE**

President Stewart called the meeting to order at 9:00 a.m. Wednesday, February 20, 2019. Roll call and Pledge of Allegiance followed.

DIRECTORS PRESENT: Brown, Cravens, Green, Ives, Stewart

DIRECTORS ABSENT: None

STAFF PRESENT: Zangara, Rosenthal, Ryan, Staudenmayer, Martin, Bailey

OTHERS PRESENT: Andy Buckley, Mike Moll, Linda Morris, Daria Hodapp, Austin Cho
(via telephone conference)

PUBLIC COMMENT

There was no public comment.

CONSENT CALENDAR

Director Green moved to approve the following consent calendar items:

- January 16, 2019 Regular Meeting Minutes
- Approval of Claims and Demands – Paid and Unpaid

**Director Ives seconded, roll call was taken. Yes: Directors Brown, Cravens Green, Ives, and Stewart
Noes: None. Absent: None**

RECURRING BUSINESS

MEETINGS ATTENDED BY NCSD BOARD MEMBERS

There was no update for this agenda item.

MOUNTAINSIDE BUILDERS UPDATE

There was no update for this agenda item.

NORTHSTAR PROPERTY OWNERS ASSOCIATION (NPOA) UPDATE

There was no update for this agenda item.

NORTHSTAR CALIFORNIA/VAIL UPDATE

Andy Buckley provided the following Northstar California/Vail update.

- Nadia Guerriero, the Vice President and General Manager of Northstar California/Vail has been promoted to COO at Beaver Creek. The position for Northstar California/Vail will be posted soon.
- Northstar California/Vail has received 229 inches of snow so far for February.

RESOLUTION 19-04 TO ENTER A CONTRACT WITH THE CALIFORNIA FIRE SAFE COUNCIL FOR FUELS REDUCTION PROJECT

Director Ives moved to approve Resolution 19-04 to Enter a Contract with The California Fire Safe Council for Fuels Reduction Project. Director Cravens seconded, roll call was taken, Yes: Directors Brown, Cravens, Green, Ives and Stewart. Noes: None. Abstain. None. Absent: None. The motion carried.

BRYCE CONSULTING SERVICES – ADDENDUM OF CONTRACT – DISTRICT SALARY AND BENEFITS SURVEY

Director of Human Resources (DHR) Jim Bowling stated in October 2018, the Board of Directors approved a contract with Bryce Consulting to conduct a comprehensive salary and benefits survey not to exceed \$7,100. Upon receipt of a draft of the survey and benefits study on December 24, 2018, management staff reviewed the survey on December 28, 2018. Staff noted that some positions had a limited number of comparisons and thought that the study might need to be expanded to include additional agencies, especial fire agencies/fire districts. DHR Bowling sent Bryce Consulting a list of additional agencies to be included in the survey. Due to the expanded list of agencies to be included in the survey a contract addendum will need to be executed. Bryce Consulting submitted an additional cost estimate in the amount of \$3,060. GM Staudenmayer and DHR Bowling took questions from the Board. A lengthy discussion ensued.

Director Ives moved to disapprove the Bryce Consulting Services Addendum of Contract District Salary and Benefits Survey. Director Green seconded, roll call was taken, Yes: Directors Brown, Green, Ives and Stewart. Noes: Cravens. Abstain. None. Absent: None. The motion carried.

Staff was directed to conduct a survey of local agencies for the fire positions in-house.

VUEWORKS ANNUAL TECHNICAL SUPPORT AND MAINTENANCE

DE Martin stated the District's VUEWorks Asset Management Software is a critical software platform for the District. To preserve the value of the software over time, annual technical support and maintenance charges are assessed. The technical support and maintenance currently totals \$5,679.17 and is budgeted annually. DE Martin stated that the District is in communication with Vueworks regarding the invoice, and the amount owed may be reduced further.

Director Ives moved approve VUEWorks Annual Technical Support and Maintenance for \$5,679.17. Director Brown seconded, roll call was taken, Yes: Directors Brown, Cravens, Green, Ives and Stewart. Noes: None. Abstain. None. Absent: None. The motion carried.

DIRECTOR REPORTS

Director Cravens stated he attended the Airport Meeting.

10:45 A.M. RECESS – 10:52 A.M. REGULAR MEETING RESUMED

GENERAL MANAGER'S REPORT – STAUDENMAYER

GM Staudenmayer provided the following report:

- GM Staudenmayer stated he is now the Chairman of the Capital Advisory Project Committee for Placer County and North Lake Tahoe Resorts Association.
- Director Cravens and GM Staudenmayer met with a gentleman in the Bay Area about the methodology of the District's Capital Replacement plan to potentially develop a tool to automate the methodology.
- The District is officially out of the Sustainable Groundwater Management Act (SGMA) but the District will continue with stewardship of the aquifer.

- A couple of large pieces of equipment have been out of service. Parts have been ordered for repair but road closures have prevented delivery.

FINANCE AND ADMINISTRATION REPORT – ROSENTHAL

Director of Finance and Administration (DFA) Greg Rosenthal reviewed the quarterly financials with the Board. DFA Rosenthal stated through the 6th month of fiscal year 2018-19, in totality the District was under year-to-date (YTD) budgeted revenue and under YTD budgeted expense totals. Total YTD revenues were \$933,747 (11.3%) under the YTD budget due mostly to Reimbursable Revenue being \$1,210,178 (75.5%) under the YTD budget. Total YTD expenses were \$1,190,829 (15.3%) under the YTD budget due mostly to Reimbursable Expense being \$1,150,445 (73.8%) under the YTD budget.

When the impacts of Reimbursable and Capital activities are removed, the District is over (YTD) Budgeted Revenue by \$261,257 (3.9%) and over year-to-date budgeted expense totals by \$34,874 (0.6%). As a result, District revenues exceed expenses by \$1,501,179 after adding back depreciation and removing the impacts of Reimbursable and Capital activity.

Based on collaboration with and input from Director Brown following the last board meeting, DFA Rosenthal provided an additional report showing the District's financial performance limited to operating activities only. DFA Rosenthal called attention to the summary which he suggested could be clarified by removing enterprise fund capital revenue to better match the additional report. The board agreed with the suggestion.

DFA Rosenthal provided an update on expected Property Tax revenue. It is anticipated that the District will exceed budgeted property tax revenue by \$108K (2.3%) based on receipt of the first teetered property tax payment.

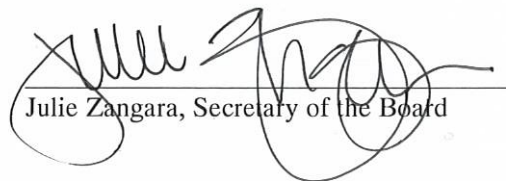
Director Brown inquired about the KCM investment comparison to LAIF after which a discussion followed. DFA Rosenthal said he would contact the District's portfolio manager for a better understanding of the metrics used and update Directors by email.

- DFA Rosenthal announced that Shaneiko Cummins had recently been hired as an Accounting Tech 1.

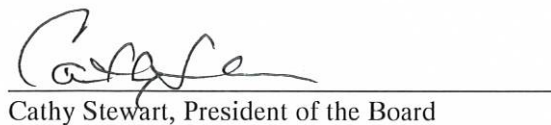
AJOURNMENT:

The meeting adjourned at 12:07 P.M.

Respectfully submitted,



Julie Zangara, Secretary of the Board



Cathy Stewart, President of the Board