



N.C.S.D

Northstar Community Services District
900 Northstar Drive, Truckee, CA 96161
P: 530.562.0747 • F: 530.562.1505 • www.northstarcsd.org

Board of Directors
WARREN "CHIP" BROWN
DEE CRAVENS
NANCY IVES
CATHY STEWART, PRESIDENT
MICHAEL "SPOON" WITHERSPOON

General Manager
MICHAEL STAUDENMAYER

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
AUGUST 21, 2019 – 9:00 A.M.
ADMINISTRATION/ENGINEERING OFFICE**

President Stewart called the meeting to order at 9:00 a.m. Wednesday, August 21, 2019. Roll call and Pledge of Allegiance followed.

DIRECTORS PRESENT: Brown, Cravens (via teleconference), Ives, Stewart, Witherspoon

DIRECTORS ABSENT: None

STAFF PRESENT: Zangara, Rosenthal, Ryan, Staudenmayer, Martin, Bailey

OTHERS PRESENT: John Jewett, Tim Fulton, Bill Sherbert

PUBLIC COMMENT

There was no public comment.

CONSENT CALENDAR

Director Ives moved to approve the following consent calendar items:

- July 17, 2019 Regular Meeting Minutes
- Approval of Claims and Demands – Paid and Unpaid

Director Brown seconded, roll call was taken. Yes: Directors Brown, Cravens, Ives, Witherspoon and Stewart Noes: None. Absent: None.

RECURRING BUSINESS

MEETINGS ATTENDED BY NCSD BOARD MEMBERS

There was no update for this agenda item.

MOUNTAINSIDE BUILDERS UPDATE

John Jewett provided the following update for Mountainside Builders:

- Sold four of five Boulders Units
- Last unit at Boulders will close at the end of the month
- Nine Martis 25 Lots remaining
- Will be building two new phases of Boulders for a total of five units
- Working with Forester Joe Barron and Community Risk Reduction Chief (CRRC) Jason Gibeaut on defensible space
- Highlands View Road mid-construction for rebuild. Paving to begin next week.

NORTHSTAR PROPERTY OWNERS ASSOCIATION (NPOA) UPDATE

Tim Fulton provided the following update for NPOA:

- Next Friday at 3:00 P.M. is the NPOA Board Meeting
- Guest Speaker at Labor Day Weekend Annual Homeowner’s Meeting is Keith Vogt
- Working to offer a rebate for residential electrical vehicle charging stations

NORTHSTAR CALIFORNIA/VAIL UPDATE

There was no update for this agenda item.

NEW BUSINESS

MARTIS VALLEY TRAIL – PLACER COUNTY TOURISM MASTER PLAN GRANT AGREEMENT

District Engineer (DE) Martin stated that the District has been awarded a Placer County Tourism Master Plan Grant for the Martis Valley Trail totaling \$250,000. Including this grant award, \$2.5M of TOT funding has been awarded for the Martis Valley Trail. The proposed agreement consolidated remaining grant funding awarded for the project previously.

Director Brown moved to approve the Martis Valley Trail – Placer County Tourism Master Plan Grant Agreement. Director Ives seconded, roll call was taken, Yes: Directors Brown, Cravens, Ives, Witherspoon and Stewart. Noes: None. Abstain. None. Absent: None. The motion carried.

SKIDDER SEWER MAIN REPAIR – AWARD OF CONTRACT

DE Martin stated that it is desired to repair the sewer main located behind 321 and 323 Skidder Trail to reduce the risk of future sanitary sewer overflows at this location. If approved, the repair would entail replacement of approximately 100 l-ft or sanitary sewer main to remove the sag in the pipe. The repair will also replace a section of the main previously repaired.

As the cost of the work will be under the public bid threshold, two contractors were contacted directly to provide proposals for the work; however, only one proposal was received from Lopez Excavating.

Director Ives moved to approve the Skidder Sewer Main Repair – Award of Contract to Lopez Excavating in the amount of approximately \$17,500. Director Brown seconded, roll call was taken, Yes: Directors Brown, Cravens, Ives, Witherspoon and Stewart. Noes: None. Abstain. None. Absent: None. The motion carried.

APPROVAL FOR PURCHASE OF TYPE III FIRE ENGINE

Fire Chief Sean Bailey stated wildland engines are frequently used off-road in extreme conditions. For this reason, refurbishment is not a viable option to extend their useful life. The most fiscally responsible option for replacing wildland engines is to tag on to a Cal Fire bid. The current Cal Fire bid is through Boise Mobile Equipment (BME). Wildland fire engines have a lifespan of approximately twenty years. The build of a new engine through BME will take about twelve to fourteen months. Payment is due upon delivery. Chief Bailey took questions from the Board and a brief conversation ensued.

Director Ives moved to approve the purchase of Type III Fire Engine. Director Brown seconded, roll call was taken, Yes: Directors Brown, Cravens, Ives, Witherspoon, and Stewart. Noes: None. Abstain. None. Absent: None. The motion carried.

RESOLUTION 19-15 APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7FG19088

Fire Chief Sean Bailey stated the District received a grant that will cover half the cost of two new sets of turnouts. Total District contribution not to exceed \$2,700.

Director Witherspoon moved to approve Resolution 19-15 Approving the Department of Forestry and Fire Protection Agreement #7FG19088. Director Brown seconded, roll call was taken, Yes: Directors Brown, Cravens, Ives, Witherspoon and Stewart. Noes: None. Abstain. None. Absent: None. The motion carried.

DIRECTOR REPORTS

There was no update for this agenda item.

GENERAL MANAGER'S REPORT – STAUDENMAYER

General Manager (GM) Staudenmayer provided the following report:

- Board of Supervisors meeting, the argument for the fire control fee for Truckee Fire was heard. It passed by a vote of four to one. County Staff had a proposal for an amendment to the Tourism Master Plan to include housing.
- GM Staudenmayer attended the Tahoe Truckee Community Foundation Forest Salon Series, with the topic being a proposal to fund the purchase of equipment to take large forest slash piles and transport them to the biomass facility in Loyalton in effort to keep the operation running.
- Invited to attend Western Caucus to listen to the conservative agenda of western states leadership mainly on forest health topics.
- Research continues for the District green waste recycling project. Tim Stansell from Northstar California/Vail, DE Martin and GM Staudenmayer held a call with consultants to discuss a feasibility proposal for potential technology solutions.
- Met with Dierdra Walsh, new General Manager Northstar for California/Vail and expressed the importance of the old stables site as part of the District's potential green waste recycling facility.
- Meeting put together by Town of Truckee with Placer County Supervisor Gustafson, Tim Stansell, and two ski resort representatives was held to discuss working with the county on upgrading accounting for solid waste metrics.
- Working to hold another trail meeting with the Washoe Tribe and Army Corp, aiming for September.
- Ramping up on section 3F of the trail and a proposed modification to the alignment that would shorten the length and eliminate a hill and avoid NPOA rec center impacts.

BREAK 10:22 A.M. – 10:32 A.M. MEETING RESUMED

FIRE DEPARTMENT – BAILEY

Chief Bailey provided the following report:

- Signs are out to notify residents and visitors of the campfire ban.
- Chief Bailey attended a two-week course at the National Fire Academy in Maryland. All travel lodging costs covered by FEMA.
- Fire Crews were busy last month responding to fifty calls.
- The United States Forest Service agreed to follow the same procedure that was utilized in the past for payment reimbursement of strike teams for the remainder of this calendar year.
- No strike team requests so far this season.
- Two mutual aid calls to Reno which the fire department was unable to staff
- Defensible Space Inspections are up to 166 properties so far. 107 were in the focused area. 152 were initially noncompliant. The total number of noncompliant at this time is 79. Only one property has a non-responsive owner.
- Chief Bailey will be at the Town Hall Meeting in Nevada City to discuss fire insurance next week and one the following week in Auburn.

- Responded to a small vegetation fire on 267.
- Responded to a large refrigerant gas leak at the Ritz-Carlton Highlands. The entire hotel was evacuated.
- Received a \$50,000. California Fire Safety Council for fuels management.

PUBLIC WORKS REPORT – MARTIN/RYAN

DE Martin and Utilities Operations Manager (UOM) Matt Ryan provided the following report:

- Placer County said an engineering study must be performed before any solutions can be implemented for the stop sign issue at Northstar Drive and Big Springs Drive.
- Zone 4 Fiberoptic replacement went well
- Schaffer’s Mill 2E and 3C are under way
- Met with Forester Barron to quantify the amount of green waste to consider in the District’s green waste recycling facility project.
- District is on pace to have 6000 cubic yards of waste chipped this year
- Kicked off Reservoir A inundation mapping project
- Big Springs is flowing at 325 gallons per minute
- Well production is down from 20 million gallons to about 8 million gallons in July as a result of using surface water as the primary source for the Northstar system.

FINANCE AND ADMINISTRATION UPDATE – ROSENTHAL – 4th QUARTER FINANCIALS

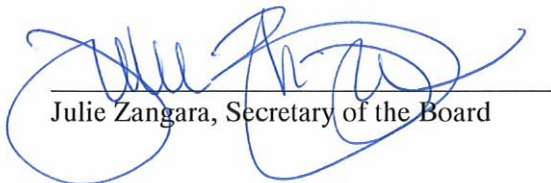
DFA Rosenthal provided the following report:

- Salaries and Wages were over budget mostly due to Strike Team Activity and the pay out of accruals associated with the retirement of the former Director of Human Resources.
- LAIF interest revenue was under budget due to employing a conservative approach when budgeting revenue.
- Overall, the District finished about 3% over budgeted revenue expectations and 0.4% under budgeted expense expectations (when removing reimbursable and capital activities).
- Operating Revenue for both water systems was above year-to-date budget due in large part to the new water rate structure which became effective in May 2019.
- Non-operating revenue was over budget due mostly to strike team activity.
- Restricted revenue was over budget by approximately \$470,000
- Benefits and deductions were approximately \$115,000 under budget due to the decision to pay off the miscellaneous side fund after the Fiscal Year 2018-19 budget was prepared and adopted.
- KCM Reports were presented. DFA Rosenthal stated that an analysis of LAIF earnings vs. KCM returns, as requested by the Board, will be presented at a future meeting.

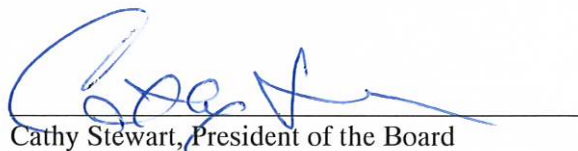
AJOURNMENT:

The meeting adjourned at 11:39 A.M.

Respectfully submitted,



Julie Zangara, Secretary of the Board



Cathy Stewart, President of the Board