



N.C.S.D

Northstar Community Services District
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Board of Directors

Warren "Chip" Brown, President
Dee Cravens
Nancy Ives
Mike Moll
Michael "Spoon" Witherspoon

General Manager

Michael Staudenmayer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OCTOBER 21, 2020 – 9:00 A.M. VIA ZOOM

President Brown called the meeting to order at 9:05 a.m. Wednesday, October 21, 2020. Roll call followed.

DIRECTORS PRESENT

(via videoconference): **Brown, Cravens, Ives, Moll, Witherspoon**

DIRECTORS ABSENT: None

STAFF PRESENT:

(via videoconference) **Zangara, Rosenthal, Ryan, Staudenmayer, Martin, Bailey**

OTHERS PRESENT

(via videoconference): **Austin Cho, Jerusha Hall, John Jewett, Tim Fulton**

PUBLIC COMMENT

There was no public comment.

CONSENT CALENDAR

Director Ives moved to approve the following consent calendar items:

- September 16, 2020 Regular Meeting Minutes
- Approval of Claims and Demands – Paid and Unpaid
- Budget Adjustment 21.01

Director Witherspoon seconded, roll call was taken. Yes: Directors Brown, Cravens, Ives, Moll and Witherspoon. Noes: None. Absent: None.

RECURRING BUSINESS

MEETINGS ATTENDED BY NCS D BOARD MEMBERS

There was no update for this agenda item.

MOUNTAINSIDE BUILDERS UPDATE

John Jewett provided the following update for MountainSide Builders:

- Closed on all five, Phase II Boulder Units
- Phase III of the Boulders construction continues

NORTHSTAR PROPERTY OWNERS ASSOCIATION (NPOA) UPDATE

Tim Fulton provided the following update for NPOA:

- Board meeting scheduled for Saturday, October 24, 2020
- No dues increase for 2021
- No capital improvements contribution

- Working on new accounting software implementation
- Upcoming hearings for 13 violations at the dumpster site will take place at the board meeting

NORTHSTAR CALIFORNIA/VAIL UPDATE

Jerusha Hall provided the following update for Northstar California/Vail:

- Ramping up for the winter season with a projected opening date of November 20
- Temperatures have not been cold enough for snow making
- Working on the reservation system to control crowds to promote safety during winter operations
- New employee housing division established to find housing opportunities for staff
- Working with Truckee Fire on the 267 fuels management project
- Met with Community Risk Reduction Chief (CRRRC) Jason Gibeaut and Forester Joe Barron on fuels reduction and defensible space requirements
- The Epic Promise Grant cycle is focusing on wellness, basic needs and Covid-19

NEW BUSINESS

SHORT-TERM RENTAL MOU WITH PLACER COUNTY

Fire Chief Sean Bailey presented a Memorandum of Understanding (MOU) between the District and Placer County. The MOU allows NFD to perform life safety inspections of Placer County permitted Short Term Rentals (STRs) in Northstar. The MOU includes the transfer of inspection fees to NFD from Placer County to cover the program's cost. The District's legal counsel reviewed the MOU and the suggested changes were accepted and applied by Placer County.

Director Moll moved to approve the Short-term Rental MOU with Placer County. Director Witherspoon seconded, roll call was taken, Yes: Directors Brown, Cravens, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

BUDGET ADJUSTMENT 21.02 FOR SHORT-TERM RENTALS

Under the above MOU, Chief Bailey stated the NFD will perform short-term rental inspections on behalf of Placer County. Placer County will collect the fees on behalf of the NFD and those fees will be transferred to the District within 90 days of collection. To properly account for the revenue and expense, a new Department will be established per the Director of Finance and Administration (DFA) Greg Rosenthal. The approved budget for Fiscal Year 2020-21 includes \$15,000 in service fees for short-term rentals. The proposed budget adjustment will reallocate \$15,000 of service fee revenue, set the anticipated revenue budget level, and establish the appropriate expense budget for the new Department.

Director Moll moved to approve Budget Adjustment 21.02 for Short-term Rentals. Director Ives seconded, roll call was taken, Yes: Directors Brown, Cravens, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

CONTRACT WITH CSP FOR WILDFIRE THREAT STUDY

Chief Bailey stated the NFD and Forestry/Fuels Management Department is seeking approval to allow the Conservation Science Partners to provide a Fire Behavior Analysis to supplement the current Community Wildfire Protection Plan. The study is one of two analyses performed to compare statistical data ensuring forest fuels management efforts are being applied strategically.

Director Moll moved to approve the Contract with CSP for Wildfire Threat Study. Director Ives seconded, roll call was taken, Yes: Directors Brown, Cravens, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

PROPOSAL AGREEMENT WITH WILDLAND RX INC

Chief Bailey stated the NFD and Forestry/Fuels Management Department is seeking approval to allow the Wildland RX, Inc to provide a Fire Behavior Analysis to supplement the current Community Wildfire Protection Plan. The study is one of two analyses performed to compare statistical data ensuring forest fuels management efforts are being applied strategically.

Director Moll moved to approve the Proposal Agreement with Wildland Rx, Inc. Director Ives seconded, roll call was taken, Yes: Directors Brown, Cravens, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

RESOLUTION 20-20 APPROVAL TO ENTER A CONTRACT WITH CAL FIRE FOR A COMMUNICATIONS GRANT

Chief Bailey stated the NFD was given a grant by Cal Fire for communications equipment. The grant is a 50/50 grant, so the District will provide a fifty percent match in the amount of \$3,200 for communications equipment. The District contribution is included in the current fire department budget.

Director Moll moved to approve Resolution 20-20 – Approval to Enter a Contract with Cal Fire for a Communications Grant. Director Ives seconded, roll call was taken, Yes: Directors Brown, Cravens, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

DIRECTOR REPORTS

There was no update for this agenda item.

GENERAL MANAGER'S REPORT – STAUDENMAYER

General Manager (GM) Mike Staudenmayer provided the following report:

- Fall-Winter transition is evident throughout the District
- The Green Waste Recycling Center has shut down for the season
- The latest Truckee Tahoe Community Foundation Forest Salon Series focused on the western US and what is being planned in forest fuels management.
- Internal funds are being analyzed to determine how District funds could be allocated towards the program for Fuels Management. There is a strong nexus between Fuels Management and watershed health.
- GM Staudenmayer worked with District Counsel to file notice on the EMMA website to update bond holders on the status of the CFD litigation.
- Martis Valley Trail focus is shifting to Caltrans permitting. Coordinating the potential activity for trail segments and anticipated work in the summer of 2021.
- Potential Solid Waste Ordinance is not recommended at this time
- The internal committee for the District's Biomass utilization study is reconvening to decide on a recommendation on how to proceed.
- Trakstar, the performance management software, is complete and will be rolled out to employees after the Board meeting.
- The draft annual report for the Martis Valley Groundwater Basin has been issued
- GM Staudenmayer participated in a Firefighter interview process.
- The District's annual holiday party has been cancelled considering Covid-19 restrictions.

FIRE DEPARTMENT

Chief Bailey provided the following report:

- The National Weather Service changed the humidity parameter in determining Red Flag Warnings. This resulted in more annual Red Flag warnings than usual.
- The FD has had three strike team assignments.
- One seasonal firefighter was promoted to full time.

- Seasonal firefighting staff will be laid off at the end of October.
- 402 defensible space inspections were performed, exceeding the goal of 350 for the season
- Of the 402 defensible space inspections performed, 191 properties have come into compliance
- The Department has seen an increase in calls for October.

PUBLIC WORKS REPORT – MARTIN/RYAN

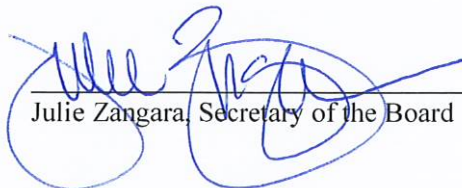
District Engineer (DE) Eric Martin and Utilities Operations Manager (UOM) Matt Ryan provided the following report:

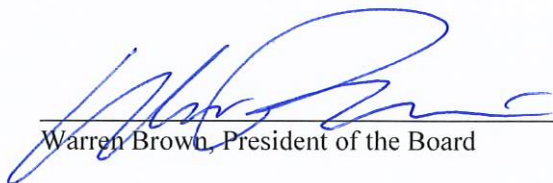
- Operations Dept. is working to turn the Green Waste Recycling Area parking lot back to Northstar for the season.
- Operations Dept. began crack sealing; however, the equipment experienced a failure and the operation has been postponed.
- Defensible space work is being performed at the Corporate Yard.
- Operations Dept. is servicing winter equipment in preparation for the snow removal season.
- The Water Treatment Plant SCADA replacement project is underway.
- Replacement of the Olana low flow pumps controller is underway.
- In 2020, 11,450 cubic yards of material was collected at the Green Waste Recycling Area, up from 6,400 cubic yards collected in 2019.
- Design and geotechnical investigations for Martis Valley Trail Segment 3F are underway.
- DE Martin applied for Tourism Master Plan funding to purchase an illuminated crosswalk sign on Northstar Drive necessary to connect the Tompkins Memorial Trail (TMT) between Beaver Pond and the District’s Administration Building.
- DE Martin applied for Tourism Master Plan funding for the Martis Valley Trail.
- DE Martin met with Placer County for approval of three TMT crosswalks on Northstar Dive and Big Springs. Placer County was agreeable.
- The residential solid waste collection agreement with Tahoe Truckee Sierra Disposal has been executed.
- The Schaffer’s Mill - Meadow View Place Apartments Project is underway.
- Schaffer’s Mill Phase 3D plans have been approved. Construction of water infrastructure may begin this fall.
- DE Martin is coordinating with Placer County to replace signage as part of the Highlands PRD Reconstruction Project.
- Well drawdown level recoveries at the Zone 4 Water System are starting to manifest as summer irrigation season comes to a close.

ADJOURNMENT:

The meeting adjourned at 10:28 A.M.

Respectfully submitted,


 Julie Zangara, Secretary of the Board


 Warren Brown, President of the Board