



N.C.S.D.

Northstar Community Services District
900 Northstar Drive, Truckee, CA 96161
P: 530.562.0747 • F: 530.562.1505 • www.northstarscd.org

Board of Directors

Warren "Chip" Brown, President
Nancy Ives
Marilyn Forni
Mike Moll
Michael "Spoon" Witherspoon

General Manager

Michael Staudenmayer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FEBRUARY 17, 2021 – 9:00 A.M. VIA ZOOM

President Brown called the meeting to order at 9:00 a.m. Wednesday, February 17, 2021. Roll call followed.

DIRECTORS PRESENT

(via videoconference): **Brown, Forni, Ives, Moll, Witherspoon**

DIRECTORS ABSENT: None

STAFF PRESENT:

(via videoconference) **Zangara, Rosenthal, Ryan, Staudenmayer, Martin, Bailey**

OTHERS PRESENT

(via videoconference): **Austin Cho, Jerusha Hall, Tim Fulton**

PUBLIC COMMENT

There was no public comment.

CONSENT CALENDAR

Director Ives requested Budget Adjustment 21.05 be taken as a separate agenda item prior to Budget Adjustment 21.04 during the meeting. The Board agreed to take Budget Adjustment 21.05 as a separate agenda item, and it was removed from the Consent Calendar.

Director Ives moved to approve the following consent calendar items:

- January 20, 2021 Regular Meeting Minutes
- Approval of Claims and Demands – Paid and Unpaid

Director Moll seconded, roll call was taken. Yes: Directors Brown, Forni, Ives, Moll, and Witherspoon. Noes: None. Absent: None.

RECURRING BUSINESS

MEETINGS ATTENDED BY NCS D BOARD MEMBERS

There was no update for this agenda item.

MOUNTAIN SIDE BUILDERS UPDATE

There was no update for this agenda item.

NORTHSTAR PROPERTY OWNERS ASSOCIATION (NPOA) UPDATE

Tim Fulton provided the following update for NPOA:

- Next NPOA board meeting February 20, 2021
- The lap pool and covered spa are open, available by reservation

- Gym will open at 10% at next tier
- Working through the audit process

NORTHSTAR CALIFORNIA/VAIL UPDATE

Jerusha Hall provided the following update for Northstar California/Vail:

- Mountain is fully open
- Snow making has completed for the season
- Working on the employee experience and employee appreciation
- Promoting messaging to encourage mid-week visits
- Soaring Ranch Project Phase II residential and commercial building has been approved

NEW BUSINESS

COOPERATIVE AGREEMENT WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION RELATIVE TO CONSTRUCTION OF THE MARTIS VALLEY TRAIL SEGMENTS 1B-2 AND 3-A

District Engineer (DE) Eric Martin stated the District is seeking an encroachment permit for sections 1B-2 and 3-A of the Martis Valley Trail (MVT). Due to the complexity of the project, the District cannot follow the standard encroachment permit process. Caltrans made the determination that the project will be subject to their Quality Management Assessment Process (QMAP), and can use the Design Engineering Evaluation Report (DEER), the short-form project document. In order to initiate the formal review process via QMAP, Caltrans requires cooperative agreements be executed. The segments 1B-2 and 3A cooperative agreement is a critical path element to the Caltrans permitting process which will allow for construction this summer.

Director Moll moved to approve the Cooperative Agreement with California Department of Transportation Relative to Construction of the Martis Valley Trail Segments 1B-2 and 3-A. Director Forni seconded, roll call was taken, Yes: Directors Brown, Forni, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

COOPERATIVE AGREEMENT WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION RELATIVE TO CONSTRUCTION OF THE MARTIS VALLEY TRAIL PARKING AREA

District Engineer (DE) Eric Martin stated Caltrans asked that a separate cooperative agreement be executed for the MVT Parking Area to not delay permitting on segments 1B-2 and 3A. The parking area is slated for construction in 2022.

Director Moll moved to approve the Cooperative Agreement with California Department of Transportation Relative to Construction of the Martis Valley Trail Parking Area. Director Forni seconded, roll call was taken, Yes: Directors Brown, Forni, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

BUDGET ADJUSTMENT 21.05 – FIRE MOTOR POOL – REPAIRS/MAINTENANCE EQUIPMENT

Fire Chief Sean Bailey stated Budget Adjustment 21.05 is in response to unanticipated tire replacement on several vehicles. Director of Finance and Administration (DFA) Greg Rosenthal stated this adjustment will allow payments to be made to vendors in a timely manner. Without the adjustment, payments to vendors would have to be withheld for Board approval, potentially delaying the payments for future expenditures from fund 617, account 4610.

Director Ives moved to approve Budget Adjustment 21-05 – Fire Motor Pool – Repairs/Maintenance Equipment. Director Moll seconded, roll call was taken, Yes: Directors

Brown, Forni, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

BUDGET ADJUSTMENT 21.04 – SHORT-TERM RENTALS

Chief Bailey stated Budget Adjustment 21.04 relates to the Short-term Rental (STR) inspection program. The Board previously approved the creation of the STR budget in October of 2020. At the time of approval, the total costs and revenue of the program were estimated. Additional financial data has become known and this budget adjustment is a reflection of that information. Chief Bailey is seeking approval for a budget adjustment to increase the revenue from \$30,000 to \$35,000, and to increase the expenses from \$15,450 to \$32,750.00. Approval of the budget adjustment will allow for timely payment of costs associated with the STR program.

Director Ives moved to approve Budget Adjustment 21.04 – Short Term Rentals. Director Witherspoon seconded, roll call was taken, Yes: Directors Brown, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

DIRECTOR REPORTS

Director Ives inquired about the review of the District’s Strategic Plan. President Brown stated he would consider the request prior to the next meeting of the Board of Directors.

Director Moll inquired about continued attendance of the Airport Board Meeting by a District Board of Director. A brief discussion ensued. The Board agreed to discontinue regular attendance of the Airport Board Meeting. A Board member may represent the District at future meetings when it is deemed appropriate.

GENERAL MANAGER’S REPORT – STAUDENMAYER

General Manager (GM) Mike Staudenmayer provided the following report:

- District staff met with the biomass committee concerning curbside green waste pick-up and the seasonal green waste recycling site to discuss recommendations for the Board.
- The recommendation for curbside service is to contract with Tahoe Truckee Sierra Disposal (TTSD) to provide green waste bins for pick up every other trash day. The contract addendum was not ready for presentation to the Board for the meeting and further outreach with NPOA officials will be scheduled.
- Due to the extreme growth in the volume of material, associated management and disposal costs, along with the increased fire liability from potential ignition, the committee recommended to discontinue the seasonal green waste recycling site.
- Both committee recommendations received support from the full Board.

FIRE DEPARTMENT – BAILEY

Chief Bailey provided the following report:

- With reduction in COVID cases and vaccinations, Chief Bailey has opened up more training opportunities.
- Fire Stations will remain closed to the public
- Northstar Fire Department assisted during the vaccination clinics at Sierra College

PUBLIC WORKS REPORT – MARTIN/RYAN

DE Martin and Utilities Operations Manager (UOM) Matt Ryan provided the following report:

- DE Martin continues to work with the Army Corps, Placer County, and Caltrans on permitting for the Martis Valley Trail.

- DE Martin submitted the grant application under the US Forest Services Wood Innovations Grant program for funding for the District's biomass facility. The grant would cover approximately half the cost of design and permitting through the project.
- DE Martin working on a grant through Placer County Water Agency's financial access program that would potentially fund the remaining half of design and permitting for the District's biomass facility.
- UOM Ryan has performed two reviews through the District's Trakstar program.
- SCADA contract renewal has resulted in improvements to operation of the system.

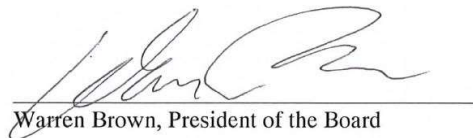
ADJOURNMENT:

The meeting adjourned at 10:22 A.M.

Respectfully submitted,



Julie Zangara, Secretary of the Board



Warren Brown, President of the Board