



N.C.S.D

Northstar Community Services District
900 Northstar Drive, Truckee, CA 96161
P: 530.562.0747 • F: 530.562.1505 • www.northstarcsd.org

Board of Directors

Warren "Chip" Brown, President
Nancy Ives
Marilyn Forni
Mike Moll
Michael "Spoon" Witherspoon

General Manager

Michael Staudenmayer

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
APRIL 21, 2021 – 9:00 A.M.
VIA ZOOM**

President Brown called the meeting to order at 9:00 A.M. Wednesday, April 21, 2021. Roll call followed.

DIRECTORS PRESENT

(via videoconference): **Brown, Forni, Ives, Moll, Witherspoon**

DIRECTORS ABSENT: None

STAFF PRESENT:

Zangara, Rosenthal, Ryan, Staudenmayer, Martin, Bailey, Gibeaut, Barron, Botto

(via videoconference)

OTHERS PRESENT

(via videoconference): **Austin Cho, Josh Rainone, Jerusha Hall, John Jewett, Tim Fulton, Charles Heath, Brittany Brady, John Radonovich**

PUBLIC HEARING

President Brown opened the public hearing at 9:01 A.M.

Public Hearing for introduction of proposed Ordinance No. 37-21 "Establishing Fire Department Fee Schedules."

There was no public comment.

Director Ives moved to waive the reading of proposed Ordinance No. 37-21 "Establishing Fire Department Fee Schedules." Director Moll seconded, roll call was taken. Yes: Directors Brown, Forni, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

Director Moll moved to designate General Counsel and District Secretary to prepare and publish a summary of proposed Ordinance No. 37-21 "Establishing Fire Department Fee Schedules." Director Forni seconded, roll call was taken. Yes: Directors Brown, Forni, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

President Brown closed the public hearing at 9:08 A.M.

PUBLIC COMMENT

There was no public comment.

CONSENT CALENDAR

Director Moll moved to approve the following consent calendar items:

- March 17, 2021 Regular Meeting Minutes
- Approval of Claims and Demands – Paid and Unpaid

Director Witherspoon seconded, roll call was taken. Yes: Directors Brown, Forni, Ives, Moll, and Witherspoon. Noes: None. Absent: None.

RECURRING BUSINESS

MEETINGS ATTENDED BY NCSD BOARD MEMBERS

There was no update for this agenda item.

MOUNTAINSIDE BUILDERS UPDATE

John Jewett provided the following update for Mountainside Builders:

- Continuing construction on four, downhill four-bedroom, duplex units
- Units under construction expected to be completed by September 2021
- All units are sold

NORTHSTAR PROPERTY OWNERS ASSOCIATION (NPOA) UPDATE

Tim Fulton provided the following update for NPOA:

- Spring cleanup is scheduled for the week of May 10 and facilities will be closed
- Special board meeting scheduled for April 22 to approve the audit
- Residents concerned about the curbside green waste pick up being discontinued

NORTHSTAR CALIFORNIA/VAIL UPDATE

Jerusha Hall provided the following update for Northstar California/Vail:

- April 20 was closing day
- Mountain cleanup is the priority
- Aiming to open the mountain bike park in June
- Reservations will not be required for the 2021-2022 season

NEW BUSINESS

STRATEGIC PLAN REVIEW

Director Ives reviewed the history and genesis of the District's Strategic Plan. Director Ives stated the District has accomplished and/or addressed all goals originally identified in the Strategic Plan. Director Ives stated as all goals have been completed, the Board should consider new objectives and goals in order to update the Strategic Plan. General Manager (GM) Michael Staudenmayer stated he had completed an assessment of the Strategic Plan. GM Staudenmayer stated that the update will not rise to the level of hiring a consultant, but agreed a focused update would benefit the District.

VOTE FOR SPECIAL DISTRICT REPRESENTATIVE, PLACER LAFCO

GM Staudenmayer stated the Local Agency Formation Commission (LAFCO) is seeking to fill vacancies for one Special District representative and one alternate seat. The Board will vote for two candidates. The Board agreed to vote for Rick Stevens and Joshua Alpine.

Director Moll moved to approve the Vote for Special District Representative, Placer LAFCO candidates Rick Stephens and Joshua Alpine. Director Ives seconded, roll call was taken, Yes: Directors Brown, Forni, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

SEWER SYSTEM MANAGEMENT PLAN UPDATE

District Engineer (DE) Eric Martin stated it is a regulatory requirement to bring the Sewer System Management Plan before the Board biannually and that the plan has been audited and updated as appropriate. The plan is aimed at reducing sanitary sewer overflows, and none were experienced in the past two years.

Director Moll moved to approve the Sewer System Management Plan Update. Director Ives seconded, roll call was taken, Yes: Directors Brown, Forni, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

MARTIS VALLEY TRAIL SEGMENT 3A GEOTECHNICAL ENGINEERING SERVICES

DE Martin stated he is seeking approval for NV5 to provide Geotechnical Engineering Services for Martis Valley Trail Segment 3A in the amount of \$11,200 to inform the project plans and specifications.

Director Ives moved to approve the Martis Valley Trail Segment 3A Geotechnical Engineering Services in the amount of \$11,200. Director Forni seconded, roll call was taken, Yes: Directors Brown, Forni, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

APPROVAL OF A CONTRACT WITH TERRIS BARNES WALTERS BOIGON HEATH LESTER, INC (TBWBH) FOR TAX MEASURE CONSULTATION SERVICES

GM Staudenmayer stated staff has performed an analysis and has determined that the District does not have funding within existing revenue sources to address fuels management needs as presented in Forester Barron's seven-year budget. The preparatory work required for the measure is time sensitive. An in-depth financial analysis will be provided to the Board at the May meeting.

Brittany Brady and Charles Heath of TBWBH provided a PowerPoint presentation of their services to the Board.

Director Moll inquired about the impact of this funding on the regional insurance market. Fire Chief Bailey stated the additional funding that would result from this tax measure would allow for further fuels management work and maintenance and a decrease in overall fire risk for the District but may or may not have an impact on the insurance market. GM Staudenmayer stated that the purpose of the tax measure was to create a dedicated, unilateral funding source for the District's Fuels Management program to enable a sustainable program with a higher level of service. A collateral benefit of this tax measure is to free-up the required funding from Measure E to be wholly dedicated to the District's road care program.

Director Moll moved to approve A Contract with Terris Barnes Walters Boigon Heath Lester, Inc for Tax Measure Consultation Services. Director Witherspoon seconded, roll call was taken, Yes: Directors Brown, Forni, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

BUDGET ADJUSTMENT 21.07 AND APPROVAL TO PURCHASE RESCUE UTV

Firefighter Jeff Botto stated the proposed purchase of the Rescue UTV would replace the snowmobiles that have reached the end of their service life. The vehicles respond to "on-hill" incidents. The Rescue UTV would allow for the transport of patients, which would expand on the Fire Department's current capability with the snowmobiles. The cost of the project will not exceed \$56,400. Northstar Fire Department was awarded \$49,995 by the Truckee Tahoe Airport District and has \$19,000 in capital funding available to replace the snowmobiles.

Director Moll moved to approve Budget Adjustment 21.07 and Approval to Purchase Rescue UTV. Director Forni seconded, roll call was taken, Yes: Directors Brown, Forni, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

APPROVE THE FIRE CHIEF TO SIGN THE 2021 CAL FIRE OPERATING PLAN AND ASSISTANCE BY HIRE AGREEMENT

Chief Bailey stated the Cal Fire Operating Plan and Assistance by hire agreement allows for local fire departments to backfill their stations if Cal Fire's staff are spread too thin. The agreement is renewed annually and requires Board approval. The agreement details how and when the reimbursement for firefighting equipment and personnel occurs for mutual-aid incidents within the local Cal Fire unit.

Director Ives moved to approve the Fire Chief to Sign the 2021 Cal Fire Operating Plan and Assistance by Hire Agreement. Director Moll seconded, roll call was taken, Yes: Directors Brown, Forni, Ives, Moll and Witherspoon. Noes: None. Abstain. None. Absent: None. The motion carried.

DIRECTOR REPORTS

Director Moll stated he attended the NPOA meeting.

GENERAL MANAGER'S REPORT – STAUDENMAYER

GM Staudenmayer provided the following report:

- A focused group of regional entities was organized to discuss the problem of biomass disposal in the area. The intent of the meeting was achieved in informing regional parties of the issue. Placer County Supervisor Cindy Gustafson agreed to help formalize a task force.
- An invitation was issued to a small focus group to meet with Congressman Tom McClintock on the subject of biomass and forest fuels.
- The elimination of the District's curbside green waste pickup has resulted in a great deal of feedback from residents concerned with the change. The District intended to address this issue via the green waste bins which were not supported by NPOA. District Staff will continue to work towards a curbside green waste disposal solution.
- The State is widely expected to make a drought declaration which may impact water conservation measures in the District.

FIRE DEPARTMENT – BAILEY

Chief Bailey provided the following report:

- Defensible Space concentration areas will include Basque Drive and existing violations from last year.
- Chief Bailey will be inspecting the new fire engine and if there are no concerns, it will be driven back to the District.
- The record low fuel moistures and looming drought are raising concerns for the impending fire season.

PUBLIC WORKS REPORT – MARTIN/RYAN

DE Martin and Utilities Operations Manager (UOM) Matt Ryan provided the following report:

- DE Martin followed up on a request by Director Moll to investigate potential rate impacts to single family customer class customers should the golf course customer class no longer require water service. This scenario would result in a potential average rate increase of 4.7% to single family class customers; however, before rates could be increased the Proposition 218 rate approval process including an amended rate study would need to be performed.
- DE Martin reported that final review plans for Martis Valley Trail Segment 1B-2 have been received. Preparations for construction are being made. Draft plans for Segment 3A have also been received and Caltrans permitting is underway.
- OUM Ryan reported that equipment leased for winter operations has been returned approximately a month ahead of schedule. Spring activity is in full swing for operations staff.

FINANCE AND ADMINISTRATION REPORT – ROSENTHAL

DFA Rosenthal provided the following report:

- Accounts at US Bank require the list of authorized signers to be updated. In order to facilitate the update, Directors will need to stop by the Administrative office to sign the required forms.
- A Budget timeline was provided to Directors in the Board packet. The plan has been adjusted to incorporate two (2) draft budgets. The first draft will be included in the board packet for the regularly scheduled May board meeting and will be followed with a brief but insightful budget presentation utilizing key metrics of the first draft. The second draft will be submitted for approval with other board packet items for the regularly scheduled June meeting. The Board was in agreement with the schedule provided.

HUMAN RESOURCES REPORT – ZANGARA

Human Resources Administrator Julie Zangara provided the following report:

- Reno Aces game for Board and staff is tentatively scheduled for Friday, August 27th

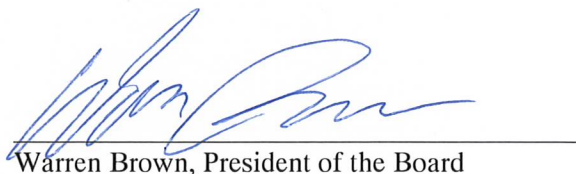
ADJOURNMENT:

The meeting adjourned at 11:33 A.M.

Respectfully submitted,



Julie Zangara, Secretary of the Board



Warren Brown, President of the Board