



N.C.S.D

Northstar Community Services District
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Board of Directors
Warren "Chip" Brown, President
Nancy Ives
Marilyn Forni
Michael "Spoon" Witherspoon

General Manager
Michael Staudenmayer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS JUNE 21, 2023 – 9:00 A.M. 900 NORTHSTAR DRIVE

President Brown called the meeting to order at 9:00 A.M. Wednesday, June 21, 2023. The Pledge of Allegiance and roll call followed.

DIRECTORS PRESENT **Brown, Forni, Ives, Witherspoon**

DIRECTORS ABSENT: **None**

STAFF PRESENT: **Zangara, Rosenthal, Ryan, Staudenmayer, Martin, Gibeaut**

**OTHERS PRESENT
(via videoconference):** **Austin Cho, Jerusha Hall, Katherine Waugh, Dane Wadle**

PUBLIC COMMENT

Dan Wadle provided the Board with an update on legislation that the California Special Districts Association is monitoring.

CONSENT CALENDAR

Director Witherspoon moved to approve the following consent calendar items:

- a. May 17, 2023 Regular Meeting Minutes
- b. District Salary & Salary Ranges for Unrepresented and Seasonal Employees for Fiscal Year 2023-24
- c. Resolution 23-02 – "Requesting Collection of Sewer Charges on the Tax Roll for Tax Year 2023-24"
- d. Resolution 23-03 – "Requesting Collection of Solid Waste Charges on the Tax Roll for Tax Year 2023-24"
- e. Resolution 23-04 – "Requesting Collection of Measure "E" Taxes on the Tax Roll for Tax Year 2023-24"
- f. Resolution 23-05 – "Requesting Collection of Measure "U" Taxes on the Tax Roll for Tax Year 2023-24"
- g. Resolution 23-06 – "Requesting Collection of Northstar Community Services Facilities District No. 1 Special Tax for Tax Year 2023-24"
- h. Martis Valley Trail Segment 3A – Notice of Completion
- i. Reserve Management Policy Revision and Schedules A&B
- j. Approval of Claims and Demands – Paid and Unpaid

**Director Forni seconded; roll call was taken. Yes: Directors Brown, Forni, Ives, and Witherspoon.
Noes: None. Absent: None.**

RECURRING BUSINESS

NORTHSTAR PROPERTY OWNERS ASSOCIATION (NPOA) UPDATE

There was no update for this agenda item.

NORTHSTAR CALIFORNIA/VAIL UPDATE

Jerusha Hall provided the following update for Northstar California/Vail:

- Mountain Bike Park opened Friday, June 16 and will operate Thursday through Sundays
- Spring clean up continues and preparation for a busy summer

NEW BUSINESS

RESOLUTION 23-07 – ADOPTING THE MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM FOR THE NCSD WOOD ENERGY SYSTEM PROJECT

General Manager (GM) Mike Staudenmayer introduced Katherine Waugh from Dudek. Ms. Waugh provided the Board with an overview of the findings of the Mitigated Negative Declaration (MND). The MND was prepared as a requirement of the California Environmental Quality Act (CEQA) permitting process. If the Board acts to adopt the MND and Mitigation Monitoring and Reporting Program (MMRP) for the proposed NCSD Wood Energy System Project, a notice of determination will be filed with the State Office of Planning and Research and with the Placer County Clerk.

Director Witherspoon moved to approve Resolution 23-07 Adopting the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the NCSD Wood Energy System Project. Director Ives seconded; roll call was taken. Yes: Directors Brown, Forni, Ives, and Witherspoon. Noes: None. Absent: None. The motion carried.

NORTHSTAR FIRE DEPARTMENT REPAIR OF ENGINE 32

Fire Chief Jason Gibeaut stated during routine maintenance for Engine 32 (E32) it was determined by the mechanic that E32 had additional repairs required to safely keep the apparatus in service. The cost of repairs as proposed by the mechanic totals \$9,616.38.

Director Forni moved to approve the Northstar Fire Department Repair of Engine 32 for an amount not to exceed \$9,616.38. Director Witherspoon seconded; roll call was taken. Yes: Directors Brown, Forni, Ives, and Witherspoon. Noes: None. Absent: None. The motion carried.

NORTHSTAR FIRE DEPARTMENT SURPLUS EQUIPMENT - CHIPPER

Chief Gibeaut stated the Fuels Management department has owned and operated a chipper since 2006 to assist with fuels management treatment work. The cost to maintain and repair the chipper outweighs the benefit of retaining the chipper for fuels management work. Staff proposes the chipper be put up for auction on eBay with an estimated asking price of \$40,000 providing equal opportunity to purchase the item. Staff is seeking Board approval to list the chipper for auction with consideration of the above.

Director Forni moved to approve the Northstar Fire Department Surplus Equipment - Chipper. Director Ives seconded; roll call was taken. Yes: Directors Brown, Forni, Ives, and Witherspoon. Noes: None. Absent: None. The motion carried.

RESOLUTION 23-08 – APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION CONSOLIDATED DISPATCH AGREEMENT FROM JULY 1, 2023 TO JUNE 30, 2026

Chief Gibeaut stated proposed Resolution 23-08 approving the Cooperative Fire Programs Fire Protection Agreement for Consolidated Dispatch Services from July 1, 2023 to June 30, 2026 allows for the Northstar Fire Department (NFD) to receive emergency 911 calls. The agreement reflects a modest increase in fees paid to Cal Fire for the staffing and infrastructure necessary to dispatch the NFD to local emergencies. The annual cost has been considered as an inclusion for the Districts Fiscal Operating & Capital Budget for 2023-24.

Director Witherspoon moved to approve Resolution 23-08 Approving the Department of Forestry and Fire Protection Consolidated Dispatch Agreement from July 1, 2023 to June 30, 2026. Director Ives seconded; roll call was taken. Yes: Directors Brown, Forni, Ives, and Witherspoon. Noes: None. Absent: None. The motion carried.

TANKS D AND E EXTERIOR RECOAT PROJECT – SPECIFICATION PREPARATION AND INSPECTION SERVICES

Director of Public Works (DPW) Eric Martin stated recoating of Tanks D and E have been considered during the annual budgeting process for Fiscal Year 2023-24. Tank D requires patch coating. Tank E was constructed in 2005-2006 and is due for an exterior recoat. The proposed contract before the Board includes specification preparation and inspection services from DOWL (formerly Farr West Engineering).

Director Ives moved to approve Tanks D and E Exterior Recoat Project – Specification Preparation and Inspection Services. Director Witherspoon seconded; roll call was taken. Yes: Directors Brown, Forni, Ives, and Witherspoon. Noes: None. Absent: None. The motion carried.

WATER SUPPLY CONTINGENCY PLAN

DPW Martin stated in September of 2021, California Senate Bill (SB) 552 was enacted into law requiring additional responsibility of state and local water suppliers in order to reduce the risk of inadequate water supply during a water shortage. All community water systems serving 1,000 – 2, 999 service connections are required to develop and maintain a Water Shortage Contingency Plan by July 1, 2023. District staff developed a Water Shortage Contingency Plan (WSCP) and will update the WSCP every five years as required by the State.

Director Forni moved to approve the Water Supply Contingency Plan. Director Ives seconded; roll call was taken. Yes: Directors Brown, Forni, Ives, and Witherspoon. Noes: None. Absent: None. The motion carried.

RESOLUTION 23-09 – RESOLUTION ADOPTING THE NORTHSTAR COMMUNITY SERVICES DISTRICT FISCAL OPERATING & CAPITAL BUDGET FOR 2023-24

DFA Rosenthal provided the Board with an overview of the changes incorporated into the final draft of the budget since the initial draft was presented at the May 17, 2023 Regular Meeting of the Board of Directors.

- Annual property tax revenue growth has been increased from 6.5% to 7%
- The administrative allocation has been recalculated to reflect current administrative support for each department within the District. The administrative allocation is reviewed as a standard practice every five years during budget preparation.
- Tahoe Truckee Sierra Disposal (TTSD) expenses have increased by 5.86% for solid waste disposal services.
- Tahoe-Truckee Sanitation Agency (TTSA) has imposed a 30% increase for sewer treatment services.
- DFA Rosenthal noted two items in need of correction, the COLA value shown in the Budget Considerations section should have been updated to 3.56% with the proper measurement period referenced and Fund 050 should have shown a zero balance instead of \$3,705.

Director Witherspoon moved to approve Resolution 23-09 Adopting the Northstar Community Services District Fiscal Operating and Capital Budget for 2023-24 with the two noted changes. Director Forni seconded; roll call was taken. Yes: Directors Brown, Forni, Ives, and Witherspoon. Noes: None. Absent: None. The motion carried.

RESOLUTION 23-10 – RESOLUTION ESTABLISHING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-24

DFA Rosenthal, in accordance with Article XIII B of the State Constitution, presented the calculation of District spending limits and appropriations subject to those limits for Fiscal Year 2023-24.

Director Witherspoon moved to approve Resolution 23-10 Establishing an Appropriations Limit for Fiscal Year 2023-24. Director Forni seconded; roll call was taken. Yes: Directors Brown, Forni, Ives, and Witherspoon. Noes: None. Absent: None. The motion carried.

RESOLUTION 23-11 ADOPTING SEWER RATES FOR FISCAL YEAR 2023-24

DPW Martin stated the during the budget preparation process for Fiscal Year 2023-24 staff determined that an annual increase to the operations component of the sewer rates as established under Resolution 19-05, was warranted. Resolution 23-11 proposes a 3.5% increase as opposed to reverting to the unadjusted rates established per Resolution 19-05 which would result in customers recognizing a 7% increase to the operations component of the rate.

Director Ives moved to approve Resolution 23-11 Adopting Sewer Rates for Fiscal Year 2023-24. Director Forni seconded; roll call was taken. Yes: Directors Brown, Forni, Ives, and Witherspoon. Noes: None. Absent: None. The motion carried.

DIRECTOR REPORTS

There was no report for this agenda item.

GENERAL MANAGER’S REPORT – STAUDENMAYER

GM Staudenmayer provided the following report:

- GM Staudenmayer and DPW Martin are part of a subcommittee for the regional biomass task force and have worked through pricing and distribution of the fuel that would be delivered to the District’s proposed Wood Energy System. Other Wood Energy System updates include:
 - TTSD would benefit from a local outlet for biomass utilization
 - Efforts continue to secure grant funding for the project
 - Discussions with identified customers of the energy generated by the Wood Energy System continue inclusive of cost for services.
- GM Staudenmayer continues to work with The Nature Conservancy, Willis Towers Watson and Catamount HOA on a pilot fire insurance program. Current research includes discussion of parametric insurance.

FIRE DEPARTMENT – GIBEAUT

Chief Gibeaut provided the following report:

- The NFD public survey closes June 30, 2023
- Defensible space inspections are in full swing with the upper part of the District as a focus area. The goal is to inspect one third of the District per season. This year’s inspections reflect a return to a focus area addressed three years ago.
- The second green waste curbside pick up is currently ongoing in the District.

PUBLIC WORKS REPORT – MARTIN/RYAN

Director of Public Works (DPW) Eric Martin and UOM Ryan provided the following report:

- Utilities Operations staff continues to show efficiency and exemplify team work on several projects including:
 - Schaffer’s Mill Pump Station with low flow pump retrofit keeping up with irrigation demands
 - Well 3 back online after emergency repair
 - Installation of new water treatment plant filters
 - Quick response to water break on the Golf Course when bringing up TH1 after motor installation
- Road maintenance and patchwork anticipated to begin in early July

- The newly formed TOT committee is merging with the CAP committee and will no longer be under Placer County domain, instead moving to the North Tahoe Community alliance which is the former North Lake Tahoe Resort Association.
- Sewers are being flushed
- Trail maintenance continues and is a priority

SECRETARY OF THE BOARD REPORT – ZANGARA

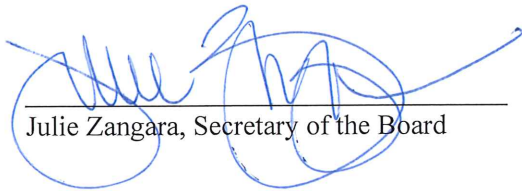
Secretary of the Board (SotB) Julie Zangara provided the following report:

- Director Michael Moll resigned from the Board effective June 20, 2023
- SotB Zangara reviewed the procedures required by Placer County and outlined in the District's Board of Directors Handbook for filling a Board vacancy.

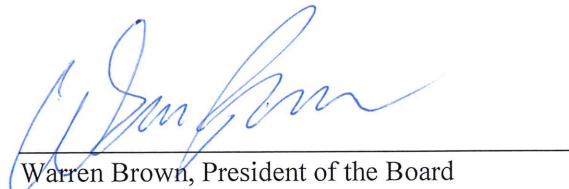
ADJOURNMENT:

The meeting adjourned at 10:30 A.M.

Respectfully submitted,



Julie Zangara, Secretary of the Board



Warren Brown, President of the Board