



N.C.S.D

Northstar Community Services District
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Board of Directors
Warren "Chip" Brown, President
Nancy Ives
Marilyn Forni
Michael "Spoon" Witherspoon

General Manager
Michael Staudenmayer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS AUGUST 16, 2023 – 9:00 A.M. 900 NORTHSTAR DRIVE

President Brown called the meeting to order at 9:00 A.M. Wednesday, August 16, 2023. The Pledge of Allegiance and roll call followed.

DIRECTORS PRESENT **Brown, Forni, Ives**

DIRECTORS ABSENT: **Witherspoon**

STAFF PRESENT: **Zangara, Rosenthal, Ryan, Staudenmayer, Martin, Gibeaut**

OTHERS PRESENT
(via videoconference): **Austin Cho, Greg Aiken**

PUBLIC COMMENT
There was no public comment.

CONSENT CALENDAR
Director Ives moved to approve the following consent calendar items:

- a. July 19, 2023 Regular Meeting Minutes
- b. Approval of Claims and Demands – Paid and Unpaid

Director Forni seconded; roll call was taken. Yes: Directors Brown, Forni, and Ives. Noes: None. Absent: Witherspoon.

RECURRING BUSINESS

NORTHSTAR PROPERTY OWNERS ASSOCIATION (NPOA) UPDATE

Greg Aiken provided the following update for NPOA:

- Summer July and August have been successful
- NPOA regular board meeting is scheduled for August 19
- Annual Member Meeting and BBQ is September 2

NORTHSTAR CALIFORNIA/VAIL UPDATE

There was no report for this agenda item.

NEW BUSINESS

RESOLUTION 23-13 – RESOLUTION OF THE BOARD OF DIRECTORS APPOINTING JOHN RADANOVICH TO FILL VACANCY ON THE BOARD OF DIRECTORS

Secretary of the Board Julie Zangara stated the District had received one application for the vacancy on the Board of Directors. There was no public comment. President Brown gave a brief overview of applicant John Radanovich's background and qualifications.

Director Ives moved to approve Resolution 23-13 – Resolution of the Board of Directors Appointing John Radanovich to Fill Vacancy on the Board of Directors. Director Forni seconded, roll call was taken, Yes: Directors Brown, Forni, and Ives. Noes: None. Abstain. None. Absent: Witherspoon. The motion carried.

PURCHASE OF NEW BACKHOE (C24-015) WITH TRADE-IN AND BUDGET ADJUSTMENT 24.02

Utility Operations Managers (UOM) Matt Ryan stated the District's current 2016 Case Backhoe has become unreliable since the warranty expired. UOM Ryan and Utility Service Worker, Travis Dwyer, equipment mechanic, have identified the Cat, as the best in the field based on owner and operator reviews. Cat is a Sourcewell Vendor, and government agencies can purchase equipment through Sourcewell's competitively solicited contracts. The District received a quotation of \$154,976.08 plus tax. A trade-in allowance totals \$54,125 bringing the total cost of the replacement Cat to \$112,086.85. UOM Ryan is requesting authorization to purchase the new backhoe and a budget adjustment of \$112,086.85.

Director Ives moved to approve the Purchase of New Backhoe with Trade-In and Budget Adjustment 24.02 in an amount not to exceed \$115,000. Director Forni seconded; roll call was taken. Yes: Directors Brown, Forni, and Ives. Noes: None. Absent: Witherspoon. The motion carried.

PURCHASE OF LEAF BLOWER ATTACHMENT FOR TRACKLESS (C24-016) AND BUDGET ADJUSTMENT 24.03

UOM Ryan stated the District has contracted with Placer County for routine maintenance of the Martis Valley Trail (MVT). Routine maintenance of the MVT would be more efficiently facilitated with the utilization of a leaf blower attachment to the District owned trackless. The addition of the leaf blower would allow for one person to clear pine needles and other debris from the MVT. The purchase of the leaf blower was not contemplated as part of the District's Fiscal Year 2023-2024 budget. Over time, the cost of the purchase will be paid through reimbursement of actual time spent maintaining the MVT. UOM Ryan is requesting approval to purchase a leaf blower attachment in an amount not to exceed \$12,000 and a budget adjustment for the same amount.

Director Forni moved to approve the Purchase of Leaf Blower Attachment for Trackless and Budget Adjustment in an amount not to exceed \$12,000. Director Ives seconded; roll call was taken. Yes: Directors Brown, Forni, and Ives. Noes: None. Absent: Witherspoon. The motion carried.

TANK E EXTERIOR PAINTING AND TANK D PAINT PATCHING PROJECT (C24-004) – AWARD OF BID

Director of Public Works (DPW) Eric Martin stated the District is planning an exterior tank painting project for Tanks D and E. Tank E is to be recoated in its entirety, and the two tanks at D will receive paint patching on the roofs. District staff prepared specifications for the project and the public bid period was open from July 28 to August 15. A bid-opening meeting was held Tuesday, August 15. DPW Martin provided the Board with a bid summary. The District received two bids. Olympus and Associates was the low bidder and the District has utilized them previously. DPW Martin recommended the Board award the bid to Olympus and Associates in the amount of \$77,000.

Director Ives moved to approve Tank E Exterior Painting and Tank D Paint Patching Project – Award of Bid to Olympus and Associates in the amount of \$77,000. Director Forni seconded; roll call was taken. Yes: Directors Brown, Forni, and Ives. Noes: None. Absent: Witherspoon. The motion carried.

ADMINISTRATION BUILDING PAVER REPAIR (C24-002) AND BUDGET ADJUSTMENT 24.04

DPW Martin stated the concrete pavers at the entrance to the District’s Administration and Engineering Building suffered extensive damage during the 2022-23 winter season. DPW Martin worked with Ruppert, Inc. to assess the damage and replacement costs for the pavers. Ruppert suggested the damaged pavers be replaced with concrete which is more durable and holds up better in harsh winter conditions. The proposed price to replace the damaged pavers with concrete totals \$20,765.75. \$20,000 was budgeted for the project and staff is seeking a budget adjustment in the amount of \$766.

Director Forni moved to approve Administration Building Paver Repair and Budget Adjustment 24.04. Director Ives seconded; roll call was taken. Yes: Directors Brown, Forni, and Ives. Noes: None. Absent: Witherspoon. The motion carried.

MARTIS VALLEY GROUNDWATER PLAN ANNUAL REPORT

General Manager (GM) Mike Staudenmayer provided a brief review of the Martis Valley Groundwater Plan Annual Report. The Martis Valley Groundwater Management Plan Partners (GMP Partners) contract with a hydrogeologist, GEI Consultants to compile the annual report to provide an analysis of storage and changes in the groundwater basin. The 2022 water year was slightly better than the 2021 water year. As a result, the aquifer rose by 6000 acre-feet and the amount of pumping decreased by approximately 700 acre-feet. Precipitation is the main driver in the characteristics of the aquifer as detailed in the Executive Summary of the annual report.

DIRECTOR REPORTS

There was no report for this agenda item.

GENERAL MANAGER’S REPORT – STAUDENMAYER

GM Staudenmayer provided the following report:

- Continued momentum with The Nature Conservancy and Catamount on an insurance pilot program. A presentation on the District’s forest fuels management was provided to Iron Horse and Catamount board members.

FIRE DEPARTMENT – GIBEAUT

Chief Gibeaut provided the following report:

- Fuels management work is taking place throughout the Big Springs and Martis Landing portion of the District. The focus continues to be placed on forest health.
 - Dense forestation may still be observed as Measure U requires work to be completed within 150 feet of either side of evacuation routes and within 300 feet of structures. For this reason, there are some unaddressed areas as the District’s fuels management program adheres to the parameters of Measure U.
- The Northstar Fire Department (NFD) was awarded a \$1,250,000 Cal Fire California Climate Investments (CCI) Wildfire Prevention Grant. This grant will provide additional fuels management money to treat areas within the District.

PUBLIC WORKS REPORT – MARTIN/RYAN

DPW Martin provided the following report:

- Northstar Water System (NWS) has realized the benefit of the 2022-2023 winter season.
 - Reservoir A is near capacity at 175 AF
 - Big Springs is pumping at a rate of 585 gallons per minute (GPM) which has not been seen for several years
 - Sawmill Flat is pumping at a rate of 235 GPM which has also not been seen for several years
- Utility Operations staff replaced the filters at the Water Treatment Plant
- Utility Operations staff is preparing for the winter season

CLOSED SESSION – 9:55 A.M.

The Board adjourned to closed session regarding the following:

- Personnel Matters (Government Code Section §54957(b)(1)). Public Employee Performance Evaluation - Position Title: General Manager.

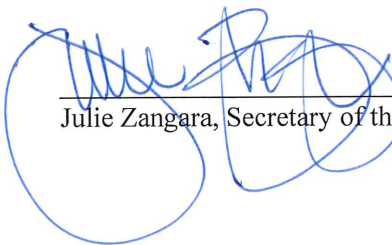
REGULAR MEETING RESUMED – 10:20 A.M.

President Brown reported no action was taken during Closed Session.

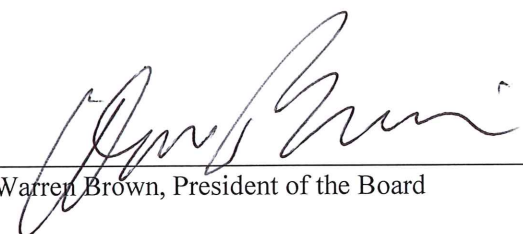
ADJOURNMENT:

The meeting adjourned at 10:21 A.M.

Respectfully submitted,



Julie Zangara, Secretary of the Board



Warren Brown, President of the Board