



N.C.S.D

Northstar Community Services District
900 Northstar Drive, Truckee, CA 96161
P: 530.562.0747 • F: 530.562.1505 • www.northstarcsd.org

Board of Directors
Warren "Chip" Brown, President
John Radanovich
Nancy Ives
Marilyn Forni
Michael "Spoon" Witherspoon

General Manager
Michael Staudenmayer

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
APRIL 17, 2024 – 9:00 A.M.
900 NORTHSTAR DRIVE**

President Brown called the meeting to order at 9:00 A.M. Wednesday, April 17, 2024. The Pledge of Allegiance and roll call followed.

DIRECTORS PRESENT **Brown, Forni, Ives, Radanovich, Witherspoon**

DIRECTORS ABSENT: **None**

STAFF PRESENT: **Staudenmayer, Geary, Martin, Ryan, Gibeaut, Rosenthal, Zangara, Goates, N. Brown, Barron, Ham, Mallonee, Sweeney, Johnson**

**OTHERS PRESENT
(via videoconference):** **Austin Cho, Josiah Close, Bob Williamson, Stephanie McAuliffe**

PUBLIC COMMENT
There was no public comment.

9:03 A.M. PRESIDENT BROWN CALLED THE PUBLIC HEARING TO ORDER

Josiah Close of HDR Engineering provided a detailed summary and presentation on the methodology and final results of the Sewer, Northstar Water System and Martis Valley Water System rate studies.

There are no proposed changes to the sewer classes of service.

The Northstar Water System and Martis Valley Water System rate designs propose a five-year transition to equal fixed charges across all customer classes for a given meter size. Under the proposed approach, the differences in the cost to provide water service are included within the consumption charge for each customer class.

General Manager (GM) Mike Staudenmayer stated that proposed sewer rate increases are greatly in response to an increase in fees from Tahoe-Truckee Sanitation Agency (TTSA) which must be absorbed in District rates. TTSA recently went through a rate study that resulted in rate changes to their customer base.

Director of Public Works (DPW) Eric Martin stated that solid waste rates were impacted in a similar way due to an increase in rates passed along from Tahoe Truckee Sierra Disposal (TTSD).

President Brown reviewed five written protests and called for public comment. There was no public comment.

9:47 A.M. PRESIDENT BROWN CLOSED THE PUBLIC HEARING

MARTIS VALLEY TRAIL SEGMENT 3F CONSTRUCTION PHASE CONSULTANT SERVICES
DPW Martin stated staff is preparing to advertise for bids for the Martis Valley Trail (MVT) Segment 3F Project. Segment 3F is located between the Castle Peak Parking Lots and the Northstar Village. Staff sought proposals for the construction phase consultant services from PR Design and Engineering, geotechnical services from NV5, biological resources construction support with Dudek, and construction management support from Auerbach Engineering. Staff is seeking Board approval for two of the proposals which each exceed the amount of \$50K: Daily Field/Storm Water Pollution Prevention Plan Inspection totaling \$150,000 and Biological Resources Construction Support totaling \$108,770. The MVT expenses are grant reimbursable and have been incorporated into the approved Fiscal Year 2023-24 budget.

Director Radanovich inquired about the contracts being grant contingent.

DPW Martin stated the District will not go to contract if adequate construction funding is not secured.

Director Forni moved to approve Martis Valley Trail Segment 3F Construction Phase Consultant Services. Director Witherspoon seconded; roll call was taken. Yes: Directors Brown, Forni, Ives, Radanovich and Witherspoon. Noes: None. Abstain: None. Absent: None. The motion carried.

MARTIS VALLEY GROUNDWATER MANAGEMENT PLAN 5 YEAR UPDATE – 2024 COST SHARE AND BUDGET ADJUSTMENT 24.12

GM Staudenmayer stated the Groundwater Management Plan (GMP) between the District, Truckee Donner Public Utilities District (TTPUD), and Placer County Water Agency (PCWA) includes a provision for the GMP partners to develop and implement an update to the plan every five years. The plan also provides for an annual report for past water year to analyze groundwater levels and changes to storage. Staff is seeking approval of a proposal from GEI Consulting for an amount not to exceed \$104,119 to be split equally among the GMP partners. The District's share of the proposal amount is \$34,706 and requires budget adjustment 24.12.

Director Witherspoon moved to approve the Martis Valley Groundwater Management Plan 5 Year Update – 2024 Cost Share and Budget Adjustment 24.12. Director Ives seconded; roll call was taken. Yes: Directors Brown, Forni, Ives, Radanovich and Witherspoon. Noes: None. Abstain: None. Absent: None. The motion carried.

MEASURE U ANNUAL FINANCIAL REVIEW

Director of Finance and Administration (DFA) Greg Rosenthal provided a review of the Fiscal Year 2022-23 Measure U Financial Summary. Measure U ballot language requires the District to prepare and file the report with the Board detailing the amount of funds collected and expended including the status of Measure U funded projects.

FIRE DEPARTMENT FISCAL SUSTAINABILITY ANALYSIS REPORT

DFA Rosenthal provided a review of a ten-year Fire Department Fiscal Sustainability Analysis Report to the Board. The Northstar Fire Department's (NFD) primary source of revenue is limited to the District's share of County collected property tax. Two model scenarios were provided to the Board. The first contemplates maintaining existing staffing levels and the second contemplates allowing for attrition without backfilling vacancies, a reduction in overtime, and a freeze on promotions as current employees retire. While each scenario illustrates the NFD is unable to meet its financial objectives in the short-term, the latter scenario provides for financial sustainability with the ability to return to normal staffing conditions to be obtained within the model horizon.

Fire Chief Jason Gibeaut stated he had met with personnel about the impacts of the outcome of the Fiscal Sustainability Analysis and the considerations being made as a result of the study.

DIRECTOR REPORTS

There was no update for this agenda item.

GENERAL MANAGER’S REPORT – STAUDENMAYER

GM Staudenmayer provided the following report:

- Contracts for the Wood Energy Facility (WEF) energy are currently circulating.
- The District may be able to implement ceramic filters for the WEF due to a reduction in cost, which will augment emission control measures.
- Regulations are being proposed by the State to revamp fire insurance initiatives.

FIRE DEPARTMENT – GIBEAUT

Chief Gibeaut provided the following report:

- Central Lyon Fire Board has approved the purchase of T-31 and will take possession May 1.
- Fuels Management is in the planning and preparing phase for the season.
- The first green waste pickup will be June 3.

PUBLIC WORKS REPORT – MARTIN/RYAN

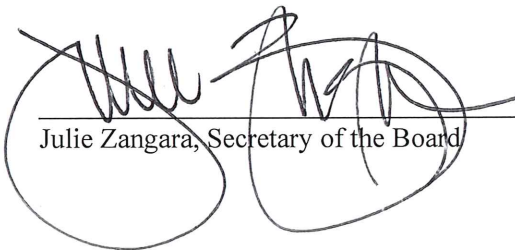
DPW Martin and Utilities Operations Manager (UOM) Matt Ryan provided the following report:

- Additional WEF funding has been awarded through Vail Resorts and The Tahoe Fund.
- Tank C Exterior Recoat and MVT Segment 3F projects are going to bid.
- DPW is pursuing grants for the new charging stations.
- Utility Operations Staff is currently patching potholes and have switched to their 9/80 staffing schedule.

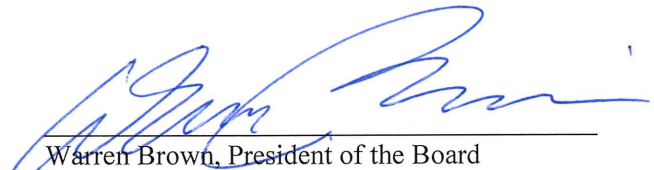
ADJOURNMENT:

The meeting adjourned at 11:32 A.M.

Respectfully submitted,



Julie Zangara, Secretary of the Board



Warren Brown, President of the Board